



RIASCD Board of Directors Meeting Minutes
5pm September 22, 2008

Present:

Judy Paolucci, Bernie DiLullo, Betty Brito, Mark Davis, Ann Marie Dubuque, Christine Bond, Larry Katz, Peter McLaren, Ken DiPietro, Dawn August, Karen Seitler, Bill Fasano, Jane Berghorn, Tom Kenworthy, and Linda Lavoie

President Judy Paolucci called the meeting to order at 5:10 pm

1. Celebrations

Round robin report from board members

2. President's Report: Judy Paolucci

- Report on organization efforts, relationship to strategic plan
 - a. Presidents report
 - i. Passed out Vision and Mission
- Approval of Board minutes*
 - i. Motion made to approve minutes of July 31, and Aug 1 – made by Linda 2nd by Mark – minutes approved

3. Executive Director's Report: Betty Brito

- Conference call with ASCD relative to the Affiliate Excellence Award and the 21st Century Schools Partnership.
 - - All affiliates believed that changes needed to be made to this format. The only changes for this year would be that application due in January vs. December. Larry suggested that there be specific criteria for the award – perhaps an accompanying essay? Mark feels that a rubric would be very beneficial to the application process.
- Northeast ASCD Affiliate Conference 2008
 - Northeast affiliate work is taking her focus at this time – Lucille has been working with her to complete the book list which is almost completed.
- Healthy Schools Coalition Breakfast – September 23. RIASCD has a team attending and will have materials on the Whole Child Initiative displayed.
- Participated in a webinar for Partnership for 21st Century Schools

4. Treasurer's Report – Peter McLaren

➤ Budget for 2009 Fiscal Year*

- proposed budget is not balanced, but there is an anticipation that income will be offset by the various conferences scheduled
- Executive director line item \$14.01- Betty does not claim expenses like gas, lights, computer equipment, phones etc. recommend that an increase of \$1500.00 be added to the Executive Director's line item for expenses.
- Peter really feels strongly that we should be insured –
 - Betty has contacted several people in regards to this issue and is awaiting results. She further recommended that Peter be bonded. This will be included in insurance quote.
- Bulk mail line item will need to be adjusted because we can no longer mail under non-profit category – feeling is that it might be double the amount spent last year? After discussion surrounding limiting mailings in light of electronic mailings, it was decided that the current amount of \$950 will stand.
- Supplies – no changes.
- Decrease summer retreat expenses to \$400
- Printing and reproduction decrease by \$1500.00
- Catering – Judy suggest that because we already know what our programs are for this year this line item should be increased to \$7500.
 - Presenters expenses \$2500.00
 - Publications – will be selling what we have currently have in inventory decrease that line item to \$3000.00
 - Journal - \$3000.00
 - Newsletter – reduce to \$500.00
 - ASCD annual conference – no change.
 - LEAP- no change.
 - Northeast Affiliate – reduce to \$500.00
 - Leader to Leader – increase to \$2,500
 - Workshops and conference income should be increase to \$35,000 which may be a little more realistic based on conference history.

➤ Audit*

Peter has done some research and believes that a \$5,000 fee may be conservative – under management to include audit and taxes.

Bill made motion to accept the budget 2nd by Ann Marie motion was approved – unanimous

5. Communication Report: Jayne Berghorn and Mark Davis

Mark presented that the post card was a wise idea to inform people about the “going green.”

He provided information from ‘my newsletter builder’ – for \$150.00 per year which will provide many bells and whistles for an electronic newsletter.

- Action Plan
- Newsletter update
 - New template*
 - Timeline for “going green”*
- Journal Update -
 - a. Educating the Whole Child – theme
 - b. Ken will write a press release for the journal that will be distributed at our various conferences.
- Other

Motion to accept the idea of having a new template for the newsletter and the time line for going green – motion made by Jane 2nd by mark – motion carried.

6. Program Committee Report – Bernie DiLullo presented the following:

- Action Plan-will forward via list-serve.
- This year’s calendar of events-has completed flyers for Jonathan Erwin and Karen Kurzman and will forward via list-serve.
- Planning committee met September 11, 2008 and will continue to meet to ensure that this year’s events go smoothly and to plan for next year’s events. Carolyn Carnevale, Kaolin Thomas, Kathryn Crowley, and Karin Peters will be assisting with this committee.

7. Membership and Governance – Lucille Andolfo and Betty Calise

-Christine presented highlighting the need to really continue expanding the membership targets to include principals, assistant principals, and aspiring teacher leaders.

-Bill noted that - Not only do we need to think about an evaluation for the Executive Board we should consider an ‘evaluation of the board/self-assessment.’

- Action Plan
- Other

8. Influence Committee – Bill Fasano

- Action Plan
 - Center for School Leadership (CSL) has really taken an active part in establishing administrative standards.
 - Continue to work on partnerships.
 - Judy-how do we get membership to be more aware of what is going on legislatively and to be more active in an advocacy role?

- There is a real need to support teachers in their effort to design instruction and curriculum that is aligned with current GLE/GSE work done at the State level.
- Report on LEAP Conference – See Attached
- Other

9. LFA – Bernie DiLullo

- LFA is concentrating on finalizing arrangements for the upcoming conference scheduled for November 15 from 8:30 to 12:30.
- All were reminded to view the PBS program, “Where We Stand” to air at 8:00 and to be followed by a PBS program at 9:00 on “Rhode Island Schools-Where We Stand” which will feature a panel of LFA members.

10. Leadership Standards – Betty Calise (absent)

- Report-out will be added to the next agenda.

Respectfully submitted,
Linda M. Lavoie